

SVHDP - TRANSCRIPT FILING/DIPLOMA INFORMATION

We are very pleased that you have decided to file your transcript with the Susquehanna Valley Homeschool Diploma Program. The transcript filing/diploma fee is \$45.00 (if not participating in graduation) and \$65.00 (if participating). These fees must be paid at the time of filing. We will not release any information to anyone (prospective colleges, employers, etc.) unless we receive a signed request from the student. There is a separate transcript fee of \$5.00 per request. Please use the appropriate form. The official sealed transcript will be sent to the student which can then be forwarded to the organization.

DEADLINES FOR FILING: June 1st for the July graduation and December 1st for the January graduation. This applies to ALL students regardless of participation. **As of June 1st, 2015 filing deadline, there will no longer be late file. If you file after the deadline, graduate will be moved to the next graduation date.**

TRANSCRIPT FILING FORM

Date: _____ I am filing a transcript for (Student's Name) _____

Graduation (circle one) January July Year _____

I am enclosing the following:

_____ Evaluations for High School credits and any public school transcripts, if applicable.

_____ SVHDP Transcript of High School Record, with all/any credits from public or private schools added, and properly signed by the supervisor and a qualified evaluator. **If the transcript form is not properly and completely filled out, we may be forced to delay issuing the diploma. Please do your part to help expedite this process.**

_____ \$45.00 filing/diploma fee (per student), **not participating** in the ceremony.

_____ \$65.00 filing/diploma fee and graduation fee (per student), participating in the ceremony.

Make checks payable to SVHDP and send to SVHDP, 2A Craig Run Rd, Duncannon, PA 17020.

_____ We have read the Susquehanna Valley Homeschool Diploma Program manual and we understand our responsibilities and privileges under this program.

Student's Name *as it should appear on the diploma*: _____
(Please print clearly)

Diploma: (Circle one): Academic General Business Vocational _____ (specify area)

Address: (please print): _____

Phone: _____ Email: _____

Supervisor's Signature: _____

Name & Phone # of Evaluator: _____

If participating – please send a short (100 word) bio so that it can be printed in the program and read at graduation.